

AGC Decision Form

Review of AGC Bylaws - 2021

Sponsor/Champion of Proposed Policy

Co-Chair: Gary Ebels, SWD/Criminal Justice

Co-Chair: Mike Light, SAS/Social Science

Rationale

As part of the ongoing discussion and use of AGC Bylaws, it was noted that the governing document was in need of review and revision. The primary purposes for this review were technology, membership, and the required move to virtual meetings.

Process

The Co-Chairs reviewed the document and submitted suggestions and recommendations to the AGC Executive Committee. AGC Exec reviewed suggestions and provided feedback and support. The review was then brought to the whole AGC and followed the default process of Presentation, Feedback, Report and Feedback, Final Review and Vote over multiple meetings.

- February 9, 2021 - Introduction of Review and Update Process
- February 25, 2021 - AGC Exec reviewed suggestions and recommend 2021 updates
- March 16, 2021 - Review of suggested updates and changes and discussion discussion
- April 13, 2021 - Motion, Discussion, and Approval of AGC Bylaws with any revisions

Approved Changes

Article II - Meetings of the Academic Governing Council

Current Language -

Section 1. The Academic Governing Council shall meet in regular sessions once each month during the Fall and Winter semesters. The Executive Committee also reserves the right to call for strategy and planning sessions. These should be limited, unless otherwise approved by the entire body, to two meetings per academic year.

Approved Language -

Section 1. **Unless notified by the Chairperson** the Academic Governing Council shall meet in regular sessions once each month during the Fall and Winter semesters. The Executive Committee also reserves the right to call for strategy and planning sessions. These should be limited, unless otherwise approved by the entire body, to two meetings per academic year. **The Chairperson will decide if the meeting will be held in person or virtually.** (Emphasis added)

Current Language -

Section 6. Unless otherwise specified by these Bylaws, the method of voting shall be determined according to the Democratic Rules of Order or chosen by the Executive Committee.¹ All voting will allow for members to abstain from said matter.

1. Democratic Rules of Order, Frank & Peg Francis, Gordon Soules Publisher, April 2003

Approved Language -

Remove the (1) reference and default to "current edition"
(Current edition - 10th edition (May 28, 2019))

Current Language -

Section 7. AGC allows for proxy voting. An absent member may delegate their vote to another member. All proxy voters must be identified at the beginning of every AGC meeting as a manner of public record.

Approved Language -

Section 7. AGC allows for proxy voting. An absent member may delegate their vote to another member. **Members should notify the Chairperson before the meeting of the proxy.** All proxy voters must be identified at the beginning of every AGC meeting as a manner of public record. **A member can carry a maximum of two (2) proxy votes at each meeting.** (Emphasis added)

Article IV Standing Committees

Approved Language -

Add - Learning Environment Team

* Curriculum Approval Team (name update)

* General Education Review Team (name update)

Added Language -

Section - Each standing committee may be asked by the Chairperson to update the membership about committee activities and actions during the Academic Year.

Article V - Membership and Elections

Current Language -

4. Deans and Associate Deans are voting members of AGC. The Provost may request to expand or reduce the number of non-voting members of the AGC. The Provost shall submit a list of potential non-voting members on a yearly basis to the AGC for approval. Approval requires the majority support of the AGC. The Provost will serve on the Academic Governing Council as an Ex-Officio, non-voting member.

Approved Language - (splitting the Current Language)

4. Deans, Associate Deans, **and the Registrar** are voting members of AGC. (Emphasis added)

10. Any member who holds two voting positions may only vote once.

11. The Provost may request to expand or reduce the number of non-voting members of the AGC. The Provost shall submit a list of potential non-voting members on a yearly basis to the AGC for approval. Approval requires the majority support of the AGC. The Provost will serve on the Academic Governing Council as an Ex-Officio, non-voting member.

Article XI Amendment of the Bylaws

Approved Language

Section 4. The Council at the next meeting following the first reading of the proposed amendment shall give consideration to the proposed amendment.

1. The proposed amendment may itself be amended at this time by a two-thirds majority vote of the members present.
2. If a two-thirds majority of the Council approves the **amendment**, the amendment will be considered binding. (changed case)

Date of Decision by AGC

Date: April 13, 2021

Greg Forbes made a motion to approve, seconded by Felix Pereiro.

- Vote: YES 100%, NO 0%, ABSTAINED 0%, passed.

AGC Bylaws revisions and changes approved.

Next Steps -

- AGC Executive Committee will approve this Decision Paper.
- AGC Bylaws document will be updated and ready for review at the summer AGC Exe Retreat.
- The final revised document will be placed on the AGC Website and the link shared with AGC Members with the September 2022 AGC Meeting Handouts.

Response from Provost:

The review of the bylaws is approved for use beginning fall 2022. The bylaws should undergo formal review again no later than fall 2025.


5/10/22